Trainer Profile - Elinda Gan

Work Experience

Elinda Gan is currently a Director of Human Resources & Operations in NETATECH GROUP of COMPANIES. Prior to this, she was previously a Director of Operations from 2011 to 2019.

She came onboard Netatech in October 2011 to support the business through the growth stage. In the last twelve years, the company grew from a small team of six to our current staff strength of 60 locally, and 100 in the region. She oversaw the general management of the company and put processes in place.

As the company grew, specialists were employed to manage the various portfolios she used to manage. Portfolios managed at Netatech during her tenure includes the following:

- Compliance and Regulation
- Financial Management and Budgeting
- Procurement
- Human Resources and Development
- Marketing and Events
- Client and Government Agency Engagement
- General Administration

In 2023, Netatech is awarded the Learning Enterprise Alliance grant from Institute of Adult Learning and embarked on a journey to develop into a Learning Organisation. This programme is seeing through the company's transformation to become Agile, and engaging staff as active learners throughout the region.

Elinda also has other relevant experience at Nanyang Polytechnic from 1994 to 2011. She started off as a Lecturer in the Marketing Department, followed by the Teaching Enterprise Project and became the Head of Tour & Travel Centre. From 2004 onwards, she was the Course Administrator in various course such as Specialist Diploma in Strategic Brand Management and Diploma in Hospitality & Tourism Management.

<u>Education</u>

2022 – 2023: Diploma in Design & Development of Learning for Performance

2021: Advanced Certificate in Learning & Performance

Institute of Adult Learning, Singapore University of Social Sciences

1990 – 11996: Master of Business Administration 1983 – 1986: Bachelor of Business Administration *National University of Singapore*